

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 1st June 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
988	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Andy Turner Cllr Colin Taylor Cllr Stuart McLean</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Dave Adams</p>	
989	<p>Declarations of Interest & Grants for Dispensation</p> <p>None</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
990	<p>Matters arising from the last F&GP Parish Council Meeting held 5th May 2023.</p> <p>None</p>	
991	<p>Play Area Matters & Reports</p> <p>The weekly on-sight play area inspections are being carried out during the Spring & Summer months by Cllr McLean – all play equipment remains in good order with no major issues to report. It was noted that the waste bins are being used and are quite full following half term week.</p> <p>Clerk to contact Cllr Adams for an update on the play equipment timbers that need cleaning down and algae and bird droppings removed.</p>	Clerk

<p>992</p>	<p>Sports Association Matters</p> <p>The Cricket Club have completed the clear out of the green shed and disposed of both surplus mowers. All unused kit and unwanted equipment has now been removed. Members agreed to commence the re-organisation of the green shed prior to the Big Session on 8th July. Clerk to contact Cllr Adams.</p> <p>Members were disappointed to note that the cricket club had cleared the perimeter bank of the newly emerging wildflowers – Clerk to contact the club to remind them of the PCs strategy to encourage wildlife on parish owned land. Any removal or cutting back of vegetation should be requested and approved by the PC.</p> <p>The large black waste bin currently located in the green shed can be moved to the play area in addition to the smaller bins.</p> <p>Members discussed recent funding allocation from the CCIO towards Woodcutt Scouts’ BBQ – an opportunity for the BBQ to be used for community events in the future</p>	<p>Clerk/DA</p> <p>Clerk</p>
<p>993</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>Grass Cutting Contract</p> <p>Local contractor Alfie Burt has confirmed his interest in purchasing the John Deere mower – members agreed to sell for £700.00.</p> <p>Members approved an additional ‘condition’ to the annual grass cutting contract 2023-24 following public request to leave wildflowers to flourish:</p> <ul style="list-style-type: none"> Both the football banks and the Village Hall bank are specific areas that should be ‘left’ to grow like a meadow and finally strimmed at the end of the year. Depending on the weather and growing conditions the grassed area behind the Village Hall (a large patch of wildflowers can be left whilst wildlife is teaming). This can be at your discretion – grass with no flowers should be cut back as usual. <p>Fencing Repairs</p> <p>A quote pending from local contractor for repairs to main fencing around the football pitch.</p> <p>Security Cameras</p> <p>Members discussed the location of security equipment and will consider sight line of the green shed and oil tank whilst also considering ‘cameras in operation’ signage.</p> <p>Energy Efficiency – Installation of Heat Pumps</p> <p>Recent quotes received for the installation of heat pumps in the pavilion and in the parish office exclude electric isolator and the supply and installation of a cage to prevent damage – members confirmed an electrical quote for both premises to be sought.</p> <p>Members discussed the merits of this type of installation which include; providing much needed air-conditioning and dehumidifying system in the pavilion.</p>	<p>AT</p> <p>AT/Clerk</p> <p>Clerk</p>

	<p>Nick Daniel (Refrigeration Engineer) explained the difficulty in accurately projecting the running costs following the installation of a heat pump. In both premises (due to variable factors including the additional provision of air conditioning) the anticipated expenditure would be 1/3 of normal running costs.</p> <p>Further investigation into energy tariffs – day/night & single rate cheaper than economy 7 to be established.</p> <p>The Clerk has contacted Simon Marsh Heating Engineer to quote for a new lagged cylinder water tank plus immersion.</p> <p>Meter Readings</p> <p>Cllr McLean continues to read the utility meters in the pavilion – with the recent installation of solar panels there is an expectation for electricity readings to drop considerably. Members to complete a Smart Export Scheme application and contact current energy provider to arrange export.</p> <p>A developing partnership between the Skate-park fund raisers and Maverick (specialist designers) – Cllr Turner & Clerk to draft a letter confirming authority to utilise the additional land for the development of the skate-park.</p>	<p>JR/SM/Clerk</p>
<p>994</p>	<p>Village Hall Matters</p> <p>Recreation Ground Defibrillator</p> <p>A quote received from London Hearts (a charity that cannot charge for products supplied but ask that a donation for the minimum amount) the provision of:</p> <p>Defibrillator, External Heated Unlocked Cabinet - £1195.00 8-year warranty (included with defibrillator is AED battery adult/child pads, carry sleeve, AED rescue kit & wall sign plus online free recorded awareness and CPR training session) P&P£16.00 VAT £242.20</p> <p>£1453.20 Total.</p> <p>A quote received from Seven-side Defibs iPADSP1 defibrillator £1099.00 (including pads) 7-year warranty External Cabinet £500.00 Optional training Session £250.00</p> <p>£319.80 VAT</p> <p>£1849.00 Total</p> <p>Members preferred to purchase a locked cabinet for the Recreation Ground defibrillator.</p> <p><u>Members resolved unanimously</u> expenditure of £1700.00 for the purchase of a Defibrillator and heated external cabinet. The exact location of the installation to be agreed. Clerk to confirm availability and warranty before placing an order.</p>	<p>Clerk</p>
<p>995</p>	<p>Allotment Association</p> <p>Cllr Adams (DA) was absence from the meeting therefore members agreed to carry the item over to next F&GP meeting.</p>	

<p>996</p>	<p>Correspondence</p> <p>On 31/5/23 Dorset Highways rescinded Sixpenny Handley & Partridge’s license (section 72) to operate the Community Speed Indicator Device. The device had a low battery reading of 11 volts contravening the agreement. The Parish Council will be required to make necessary arrangements to ensure a reliable SID programme is in place before the license will be reissued.</p> <p>Members acknowledged comments from Highways and discussed the difficulties monitoring the health of the battery. Members agreed to research the purchase of additional batteries with higher amp along with the purchase of an amp meter for regular weekly readings.</p> <p>6/5/2023 The Rural Crime Team Engagement Van will be present in the Sixpenny Handley Village Hall. Cllr Turner to attend to raise local issues including vandalism and the lack of a visual response following youth crime reports.</p> <p>DAPTC East Area meeting on 8/6/23 – Cllr McLean to attend.</p> <p>Clerk to contact Cllr Chick to remove the community bunting throughout the village.</p>	<p>AT/JR</p> <p>Clerk</p> <p>AT</p> <p>SMc</p> <p>Clerk/DC</p> <p>Clerk</p>
<p>997</p>	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 1 June 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Clerk to administrate payments, 1st Scrutineer Cllr S McLean, 1st Cllr C Taylor & 2nd Cllr A Turner to authorise payments.</p> <p>Members resolved unanimously to transfer £48,000.00 funds from the Nat West Bank to Unity Trust Account.</p>	

Meeting Closed 8.48pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 22nd June 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 1st June 2023.

Date	Description	Receipts payment	
01/06/2023	DES Renewable energy (Installation of Solar Panels) deposit	On-line	4,294.68
01/06/2023	Dorset Council Rent	SO	484.00
01/06/2023	Clerk (May Salary Payment)	On-line	911.00
01/06/2023	Nest Pension Payment	on-line	66.43
01/06/2023	S Wallworth Electrical Services (underpaid previous invoice)	On-line	13.00
01/06/2023	ICO (GDPR Annual Fee)	On-line	40.00
01/06/2023	L Tuckey (x Cleaning Parish Office)	On-line	37.50
01/06/2023	David Macleod (x Litter Collection)	On-line	37.50
01/06/2023	Mr Dave Adams (graffiti cleaner & mower fuel)	On-line	36.35
01/06/2023	C Nicholson (Reimbursement Sim Smarty Card)	On-line	20.00
01/06/2023	A Burt (1st Quarter Grass Cutting Contract)	On-line	1,000.00
	June Total		6,940.46

To be submitted by the Clerk on Friday 2nd June 2023.

Scrutineer – Cllr Stuart McLean
1st On-line authorisation Cllr Taylor
2nd On-line authorisation Cllr Turner

Scrutineer.....Date.....